



Admissions Policy for the Early Years Free Entitlement

Shaunagh de Boinville is responsible for this Policy and the Admissions Procedure

What is the Free Entitlement?

- free early learning and care funded by Hampshire County Council
- all three and four year olds (for 6 terms following the child's third Birthday)
- 15 hours a week (maximum 10 hrs per day, 12½ hrs over 2 days and 15 hrs over a minimum of 3 days)
- flexible take up by parents, but no more than 10 hours a day
- between 08.00 and 18.00 hrs
- 38 weeks a year
- during the Hampshire term times only

What The Children's House offers:

- 15 hours per week
- 33/34 weeks per year
- between 08.30 and 15.00 hrs
- flexible take up by parents depending upon available spaces
- option of 3 drop off times and 3 pick up times on condition that spaces are available

The Implications of the Free Entitlement:

- the funding provided by Hampshire County Council does not cover the cost of delivery at The Children's House
- in order to remain in the scheme and for the business to remain sustainable, all additional hours will be charged at a rate to cover the shortfall of the funded hours and therefore will appear to be disproportionate
- parents wanting the Free Entitlement ONLY will be offered a place for the afternoon sessions and will be put on a waiting list if morning sessions are preferred.
- the morning sessions will be offered to those wanting the Free Entitlement ONLY, on a first come first served basis
- parents wanting more than 15 hours will be offered the choice of morning or afternoon sessions or any combination of morning and afternoon sessions depending upon availability of spaces
- we do not accept children who share their care/education with another Early Years setting as we do not believe that shared care is in the best interests of the child

Suggested Attendance at The Children's House

In order to deliver the curriculum of the Early Years Foundation Stage together with the Montessori Early Years Curriculum, we suggest the following attendance as a minimum.

- 2 year olds – minimum of 3 mornings per week
- 3 year olds - minimum of 4 mornings per week or the equivalent
- 4 year olds - minimum of 5 mornings per week or the equivalent

Shaunagh de Boinville will be very happy to explain this Policy in more detail if required. It is important that this Policy and its implications are understood before the Parents' Agreement is signed.

Child's Name: Date of Birth:

Parents' Agreement:

- I have read and understand the Admissions Policy for the Early Years Free Entitlement
- I understand that for any hours above the 15 funded hours I will be required to pay additional fees
- I understand that as the Funding from Hampshire County Council does not cover the cost of delivery of the high quality care and education at The Children's House that the fees for the additional hours will be disproportionate
- I understand that I will be required to complete an Attendance Table similar to the example below for every term my child is eligible to claim Early Years Funding. (EYF)
- I understand that this Agreement must be signed and dated by both parents, and returned to Shaunagh de Boinville before our child starts at The Children's House so that Early Years Funding may be claimed for our child.

This Attendance Table is an Example ONLY

Attendance Table for children eligible to claim EYF										
<input type="checkbox"/> FREE Entitlement ONLY										
	Drop Off times						Pick up times			
	08.30	09.00	12.00				12.30	14.00	15.00	<i>Office Use</i>
M						M				
T						T				
W						W				
Th						Th				
F						F				

Signed Date

Signed Date